

AITSL Board Meeting Report

29 August 2024

The meeting was attended by Board Directors:

- Dr Michele Bruniges (Chair)
- Mr Chris Wardlaw (Deputy Chair)
- Mr Andy Mison
- Ms Beth Blackwood
- Professor Donna Pendergast
- Dr Jennifer Buckingham
- Professor Lee Anne Perry
- Ms Renez Lammon.

Summary

Strategic Matters

CEO Report

The Board receives a report from the AITSL Chief Executive Officer (CEO) at each meeting with key updates on the delivery of AITSL's continuing work program, including corporate matters, people and culture matters, policy and program highlights, fee-for-service and international engagement activities, and stakeholder engagement activities.

The Board discussed several key issues raised in the report that are priorities in the current education environment, including:

- the role of the Initial Teacher Education Quality Assurance Oversight Board (ITE QAQB)
- the critical importance of the Australian Teacher Workforce Data (ATWD) initiative to a range of national and jurisdictional initiatives and reports
- the implementation status of AITSL's Innovate Reconciliation Action Plan (RAP) actions

The Acting CEO acknowledged that this would be his last report as Acting CEO and thanked the Board for the opportunity and its support. He also congratulated AITSL on the appointment of Tim Bullard as the new CEO.

The Chair and Directors extended their heartfelt gratitude to Edmund Misson for acting as CEO and acknowledged his work and achievements.

AITSL 2023–24 Annual Report

Each financial year, AITSL produces an annual report that must be tabled in Parliament by the end of October. The Corporate Governance Statement, Directors' Report, Annual Performance Report, and

the Annual Financial Statements, which form part of the Annual Report (the Report), require Board approval.

As part of this process, at the meeting on 29 August 2024, the Board:

- **approved** the 2023–24 Financial Statements to be incorporated into the Annual Report
- **approved** the Directors' Representation Letter to be signed by the Chair and Deputy Chair and submitted to the Australian National Audit Office
- **noted** the Management Representation Letter signed by the Acting Chief Executive Officer and Chief Financial Officer
- **noted** the draft Closing Letter from the Australian National Audit Office.

ITE Accreditation Standards and Procedures Review

AITSL is currently reviewing the *Accreditation of initial teacher education programs in Australia: Standards and Procedures* (Accreditation Standards and Procedures).

At the meeting on 29 August 2024, the Board **noted** a project update on the review and considered relevant policy issues. Key matters discussed included:

- which requirements cultivate and impede quality
- the effectiveness of non-academic selection processes as well as the financial and time barriers they can create
- the evidence base on what improves quality.

The Board agreed it would discuss this matter further at a future meeting in order to agree proposed policy directions for recommendation to Education Ministers.

Standing Reports

Risk, Audit and Finance Committee

Under Rule 18.4 of the AITSL Constitution, the Board must establish and maintain an audit committee in accordance with the *Public Governance, Performance and Accountability Act 2009*.

As outlined in the Committee Charter, the Committee Chair shall report to the Board after each meeting.

The Board received the report from the Committee meeting held 22 August 2024 and:

- **noted** the report on the outcomes of the meeting
 - **approved** AITSL's financial performance review as of 30 June 2024
 - **noted** the progress update on strategic risks
 - **noted** the report on recently approved procurements and contracts valued at \$500k or greater
 - **noted** the administrative revision to the Instrument of Delegation (Financial).
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Communications Report

At each meeting, the Board receives a report with key insights from AITSL communications activities. The report includes an overview of current campaigns and promotions, digital marketing activities, website analytics, and key media mentions.

The Board **noted** the communications report.

Expert Standing Committees Report

The Board has established two expert standing committees under Rule 5.3 of the AITSL Constitution:

- Teacher Education Expert Standing Committee (TEESC)
- School Leadership and Teaching Expert Standing Committee (SLTESC).

In compliance with the AITSL Constitution and the committees' Terms of Reference, a report on the agreed outcomes and actions of each committee meeting is provided to the Board.

The Board **noted** the outcomes from:

- TEESC Meeting 28, held 30 July 2024
- SLTESC Meeting 17, held 24 July 2024.

The AITSL Board next meets on 3 December 2024.
